

WRITE IN THE NAME OF YOUR COMMUNITY:

Request for Architectural Change

Members, This form must be submitted and approved by the Architectural Review Board or Committee **prior to any work commencing**. Please include samples of materials to be used and/or color swatches. Upon review a response will be provided and any samples attached may NOT be returned.

Mail or Fax your completed request and all supporting documentation and samples to:

SRK Residential Communities, LLC
6220 S. Orange Blossom Trail, Suite 105
Orlando, FL 32809
Fax: 1 (877) 284-0621

If you have any questions concerning this application, please refer to your Declarations of Covenants and Restrictions, or contact SRK Residential Communities via phone at (407) 992-8808 or via e-mail at Info@SRKResidentialCommunities.com. Please remember that you are required to submit this form and color swatches even if you are intending on repainting your home in the existing color.

**NOTE: All requests must conform to the local zoning and building regulations, and you must obtain all necessary permits if your request is approved by the ARB. This request is valid for 90 days from point of acceptance. If you unit is within a Master Association Planned Community, You must obtain their approval as well to complete your requested project.*

TO BE COMPLETED BY HOMEOWNER

Name:	
Address of Home in the Community:	Lot No:
Phone:	EMAIL:
Describe the change (i.e. porch, enclosure, paint, fence, etc.):	
Location - Attach a copy of lot survey or plan showing location of addition.	
Specifications - Attach a copy of plans, and describe the following:	
Dimensions:	
Materials:	
Color: (Attach color samples)	
Liability: <i>I take full responsibility and am personally liable for any damage that may occur to any of the common area of the Association during the completion of this project and hereby agree to pay for any such damages upon notification.</i>	
Signature:	Date:

TO BE COMPLETED BY ARCHITECTURAL REVIEW BOARD

Date Received:	Date Forwarded to ARB:
Architectural Review Board Decision: <input type="checkbox"/> Request Approved <input type="checkbox"/> Request Pending More Info <input type="checkbox"/> Request Denied	
<u>ARB Members' Signatures</u>	<u>Date</u>
1.	
2.	
3.	
Comments:	